

If you would like to refer your friends to join our Cargo family, please send full resume to GloriaMYNg@cargofe.com in our Human Resources and Administration Department.

Currently, we are looking for capable candidates in the following role:

Operations Clerk for Import – Airfreight

Requirement:

- Form 5 or above
- 1-2 years relevant working experience
- Able to handle full set of import docs., operation, booking, answer customer enquiry, coordinate with co-loader/agent
- Good telephone manner, pleasant and mature
- General PC Knowledge
- Co-ordinate with warehouse for goods received
- Able to work overtime and under pressure
- Good command of English and Mandarin

Personal data collected will be used for recruitment purposes only and kept confidential.