

If you would like to refer your friends to join our Cargo family, please send full resume to GloriaMYNg@cargofe.com in our Human Resources and Administration Department.

Currently, we are looking for capable candidates in the following role:

Customer Services Clerk – Airfreight

Requirements:

- F.5 standard or above
- Min 1 year customer services experience in airfreight forwarding
- Proficiency in MS word, Excel and Chinese word processing.
- Fluent in English and require to handle English and Mandarin-speaking customers
- Responsible for handling import shipment document, daily communication with overseas clients
- Other administrative / warehouse operation duties when required

Personal data collected will be used for recruitment purposes only and kept confidential.